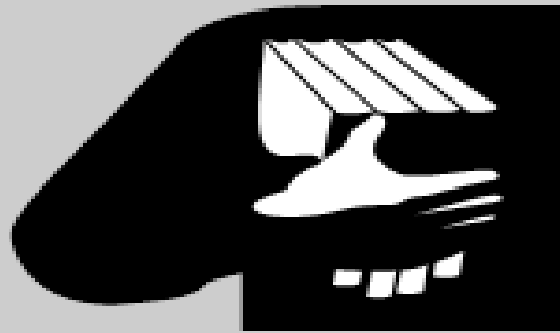




Family Health Services Training Center



California Department of Public Health Certification Courses

2018 Brochure

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Providing Excellence in Training and Continuing Education to California Health Services Community since 1986

CDPH Certification Training

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Phlebotomy Full Course (No Experience Required)

Certified Phlebotomy Technician 1 (CPT1)

This course is available on the Weekdays and Weekends.

This course is designed for individuals with no experience in phlebotomy. All applicants are required to possess a minimum high school education.

The documents described below must be submitted to California Department of Public Health before a CPT I license can be issued:

- | |
|---|
| 1. Certificate of Completion of phlebotomy training from a state approved institution (this document is issued by the school) |
| 2. Proof of completion of clinical training (Practical Training Form from internship) |
| 3. Officially sealed transcripts from high school, college or GED equivalent |
| 4. National Certified Phlebotomy Technician Certificate |

To apply for a California state license please go to the website:
<https://accountportal.cdph.ca.gov/Default.aspx>



Class Description

The classes will include the following:

- Basic Didactic
- Advanced Didactic
- Laboratory Practical

Students are introduced to the various blood withdrawal techniques and devices. Each student will be allowed to perform venipuncture and dermapuncture on mannequins and live subjects under close one-on-one supervision by licensed personnel.

Weekday Schedule

Monday through Friday

8 AM to 12 PM

Class Length: 5 weeks

Weekend Schedule

Saturday and Sunday

8 AM to 1 PM

Class Length: 9 weeks.

Please see the following page for the 2018 Schedule.

Clinical Internship

Upon successful completion of the classroom portion, students will be assigned to an internship at a FHS affiliated hospital or clinic laboratory. A Clinical Internship can last between 1 to 3 weeks (40 - 120 hours) depending on where the student is placed.

During this segment, students are expected to demonstrate proficiency in the various techniques of venipuncture on actual patients. Internship hours may vary depending on location, but all internships will be Monday through Friday during regular business hours.

Completion of classroom, laboratory and clinical internship constitutes the **FULL** CPT I program. Afterwards each graduate is awarded a state approved FHS Certificate of Completion.

July 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: July 2, 2018 **End Date:** August 3, 2018
**Closed: 7/4/2018 - Independence Day*

July/August 2018

Weekend (9 weeks): Saturday - Sunday, 8 AM - 1 PM
Start Date: July 7, 2018 **End Date:** September 2, 2018

August 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: August 6, 2018 **End Date:** September 7, 2018

September 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: September 4, 2018 **End Date:** October 5, 2018
**Closed: 9/3/2018 - Labor Day*

September/October 2018

Weekend (9 weeks): Saturday - Sunday, 8 AM - 1 PM
Start Date: September 1, 2018 **End Date:** October 28, 2018

October 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: October 1, 2018 **End Date:** November 2, 2018

November 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: November 5, 2018 **End Date:** December 7, 2018
**Closed: 11/22/2018 and 11/23/2018 - Thanksgiving*

November/December 2018

Weekend (9 weeks): Saturday - Sunday, 8 AM - 1 PM
Start Date: November 3, 2018 **End Date:** December 30, 2018

December 2018

Weekday (5 weeks): Monday - Friday, 8 AM - 12 PM
Start Date: December 3, 2018 **End Date:** January 4, 2019
**Closed: 12/25/2018 and 1/1/2019 - Christmas and New Years*

Education Requirement

All applicants must possess at least a high school education or GED equivalent.

Applicants will need to obtain an officially sealed transcript from a high school, college or GED equivalent. The applicant will mail it to CDPH when applying for a state license.

National Certification Exam

Applicants for CPT I certification must pass a state approved national certifying exam. The National Exam for Phlebotomy Technicians is available here at the training facility. Examinees that complete the program and pass the National Exam will be awarded a National Certified Phlebotomy Technician certificate. A copy of this document must be submitted when applying for state licensing.

To Enroll in the Course

1. Complete the registration form (see page 13)
Check the “Phlebotomy Full Course” box located at the bottom of the registration form
 2. Provide a copy of your High School diploma, transcript, GED or equivalent to Family Health Services.
 3. Provide the \$150 non-refundable registration fee
-

Certified Phlebotomy Technician (CPT1) (Phlebotomy Abbreviated Course)

This course is designed for individuals with a minimum of 1040 hours of on-the-job phlebotomy experience (as qualified by the California Department of Public Health, Laboratory Field Services) in the past 5 years.

This short-term course consists of 20 hours of Advanced Didactic (classroom) phlebotomy training accredited by the California Department of Public Health.

Upon completion of the course, the documents listed below must be submitted to California Department of Public Health/Laboratory Field Services (CDPH/LFS) for state licensing:

1. Certificate of Completion of Advanced Didactic training
2. Letter of Phlebotomy Experience (provided by the student)
3. Officially sealed transcripts from high school, college or GED equivalent
4. National Certified Phlebotomy Technician Certificate All CPT I applicants must pass a national exam from one of the programs approved by the California Department of Public Health. The exam fee is not included in the tuition.

To apply for a California state license please go to the website:

<https://accountportal.cdph.ca.gov/Default.aspx>

To Enroll in the Course

1. Complete the registration form (see page 13)
Check the “Abbreviated Phlebotomy Course” box located at the bottom of the registration form
2. Provide a copy of your High School diploma, transcript, GED or equivalent to Family Health Services.
3. Provide a copy of the signed Letter of Phlebotomy Experience
4. Provide the \$150 non-refundable registration fee

Limited Phlebotomy Technician (LPT)

(Phlebotomy Limited Course)

The scope of the LPT license is limited to skin punctures (fingersticks and heelsticks).

The LPT certification allows individuals to obtain blood samples from skin punctures in non-acute care environments such as health fairs and health screenings. Fingerstick samples are especially suitable at diabetic clinics where ongoing monitoring of patients occurs. All applicants are required to possess a minimum high school education.

This short-term course consists of 20 hours of Basic Didactic (classroom) phlebotomy training accredited by the California Department of Public Health.

Upon completion of the course, the documents listed below must be submitted to California Department of Public Health, Laboratory Field Services (CDPH/LFS):

- | |
|---|
| 1. Certificate of Completion of Basic Didactic training |
| 2. California Phlebotomy Practical Training Form - Proof of completion of at least 25 successful skin punctures |
| 3. Officially sealed transcripts from high school, college or GED equivalent |

To apply for a California state license please go to the website:

<https://accountportal.cdph.ca.gov/Default.aspx>

To Enroll in the Course

1. Complete the registration form (see page 13)
Check the “Phlebotomy Limited Course” box located at the bottom of the registration form
2. Provide a copy of your High School diploma, transcript, GED or equivalent to Family Health Services.
3. Provide a copy of the signed Letter of Phlebotomy Experience
4. Provide the \$150 non-refundable registration fee

Safe Venipuncture Course

(Only for current Radiologic Technologists)

10 hours of instruction in the following areas:

1. Anatomy and physiology of venipuncture sites
2. Venipuncture instrument intravenous solutions and related equipment
3. Venipuncture techniques
4. Techniques of intravenous line establishment
5. Hazards and complications of venipuncture
6. Post puncture care
7. Composition and purpose of the anti-anaphylaxis tray
8. First aid and CPR
9. Practical demonstrations

Course Description

The course is offered in two (2) segments. Step I involves a 6 hour home study segment that satisfies the theoretical requirement. Step II involves a 4 hour practical session.

Step I

Once a student registers and is enrolled in the course, the office will schedule a date for the student to come to the facility for the Practical. The office will also send an e-mail with the course exam and a link to the course book which is available to rent or buy. The course exam must be completed and returned to the Center by the student's scheduled Practical date.

Participants are required to achieve a minimum score of 70%. Participants who do not receive a passing score will be allowed to retake the exam on the day of practical training if needed.

Step II Practical Demonstrations

Practical demonstrations will be scheduled at a Family Health Services facility. During these demonstrations, licensed instructors will provide one-on-one instruction on proper and safe venipuncture techniques. Students will be introduced to the various devices currently in use for venipuncture and are required to demonstrate proficiency and safe usage.

Participants are required to perform a minimum of ten (10) venipunctures on artificial limbs before a certificate can be issued. A signed state-approved Certificate of Completion will be issued to each participant at the end of class. Each participant is required to bring the following documents to the session:

To Enroll in the Course

1. Complete the registration form (see page 13)
Check the “Safe Venipuncture Course” box located at the bottom of the registration form
2. Provide a copy of your current California Radiologic Technologist license
3. Provide a copy of your current BLS for Healthcare Providers
4. Provide the \$150 non-refundable registration fee

Blood Withdrawal Course

This course is not designed to prepare individuals for a career in phlebotomy
(Only for Research Assistants employed in a non-diagnostic setting)

This course serves as continuing education for individuals currently employed in medical research where obtaining human blood samples maybe included among other job duties. Individuals interested in becoming a licensed or certified phlebotomist are referred to the other phlebotomy programs offered at our facility.

This is a short-term 8-hour course and is recommended for research associates employed in the bioscience and clinical trial industry. This course is presented in two 4 hour sessions:

1. The morning session consists of a theoretical review of human anatomy and physiology with emphasis on the blood and the circulatory systems. Special emphasis is placed on possible complications arising from human error when withdrawing blood and the proper responses to potential complications. This session ends with a detailed discussion of universal precautions. The emphasis here is placed on OSHA's bloodborne pathogens standard that safeguards against the transmission of bloodborne diseases.
2. The afternoon practical session consists of introductions to state-of-the-art blood collecting devices and demonstrations of safe handling and proper techniques.

Participants are expected to participate in all laboratory demonstrations. Student participation affords the opportunity for licensed instructors to assess knowledge gained from the course.

Successful participants are awarded a Certificate of Participation from Family Health Services Training Center at the end of the course.

To Enroll in the Course

1. Complete the registration form (see page 13)
Check the "Blood Withdrawal Course" box located at the bottom of the registration form
2. Provide the \$150 non-refundable registration fee

